

**Job Description: Moses Lake Afternoon Bus Chaperone
St. Rose of Lima Catholic School**

Position Type: Short-Term

Duration: January 1 – March 31, 2024

Pay Rate: \$16.66/hour

Overview:

St. Rose of Lima Catholic School is seeking a reliable and attentive individual to serve as a Moses Lake Bus Chaperone. This short-term position ensures the safety, supervision, and well-being of students during their daily bus commute. The role requires a commitment to the afternoon schedules outlined below. Opportunity for sub coverage for the morning route may also be available.

Responsibilities:

- Supervise students during their bus commute and ensure a safe and orderly environment.
- Keep a watchful eye on the children at all times, ensuring their safety and well-being.
- Prevent public riders from being alone with students or engaging in intimidating behavior.
- Ensure students board, transfer, and exit buses safely and remain accounted for during commutes.
- Maintain a calm and respectful atmosphere on the bus, ensuring noise levels are appropriate.
- Escort students to designated transfer points and supervise them while waiting for their connections or rides.
- Communicate with other chaperones, bus drivers, and school staff as needed.
- Report any safety or behavioral concerns to school administration promptly.

Daily Schedule:

- **From Moses Lake:**
 - Catch Route 20 bus at BBCC at 1:20 PM (bus departs promptly at 1:30 PM).
 - At the Ephrata Transit Center, transfer to Route 21 and proceed to the school (pick up students around 2:15 PM).
 - Supervise students at the Ephrata library from 2:15–2:53 PM and return to the Transit Center. Transfer Quincy students to the Quincy chaperone around 2:30 PM.
 - Return to BBCC with Moses Lake students via Route 20, arriving at 3:20–3:25 PM.

Qualifications:

- Must be at least 18 years old.
- Strong observational and interpersonal skills.
- Ability to manage children in a dynamic, public setting.
- Prior experience supervising children preferred.
- Dependability and punctuality are essential.

How to Apply:

Please submit your resume and a brief cover letter to akrautscheid@saintroseschool.org

Applications will be accepted until the position is filled.